



MEMORANDUM CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: March 25, 2012

SUBJECT: Work Session for March 25, 2013

6:00 p.m. (10 min) – Recommendations for 2012 Outstanding Volunteers. The annual Volunteer Recognition BBQ is scheduled for April 4 where awards for Outstanding Volunteer will be presented in five different categories (youth, adult, senior, group and lifetime). Attached are all of the nominations. Staff will share their recommendations at the work session.

6:10 p.m. (40 min) – Council Building Discussion. The City Council Building located at 18880 SW Martinazzi Avenue is the current location for the Council Chambers, Municipal Court and the City's Finance Department offices. Due to a pending application for the Nyberg Rivers development located along Nyberg Road and Martinazzi Avenue (the former K-Mart site), the City expects there will be an impact on the existing Council Building. Tonight's discussion provides an outline for analyzing the City's options for this site, the process and steps which would be required for developing or renovating space, and for completing a financial analysis to determine the impacts of this project on the City's budget.

6:50 p.m. (5 min) – Council Meeting Agenda Review, Communications & Roundtable.

This is the opportunity for the Council to review the agenda for the March 25th City Council meeting and take the opportunity to brief the rest of the Council on any issues of mutual interest.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Victoria Eggleston, Volunteer Coordinator

DATE: 03/25/2013

SUBJECT: Recommendations for 2012 Outstanding Volunteers

ISSUE BEFORE THE COUNCIL:

The recommendations for City of Tualatin volunteer awards for 2012. Nominated in the youth category were: Josep Hernandez, Bella Koessler, and Janel Santos; Daniel Dias and Gabriel Martinez in the adult category; Gregg Abbott, Larita Berry, Richard and Barbara Dreyfus, Larry McClure, Alan Feinstein, Eleanore Mickus, Bobbie and Sheldon Siegel, and Dave Skoglund in the senior category; Tualatin High School Key Club, Teen Library Committee, and Transportation Task Force in the group category; and in the lifetime category Del Judy, Loyce Martinazzi, and Thea Wood.

POLICY CONSIDERATIONS:

The staff selection committee was made up of Nicole Morris, Cindy Hahn, and Cortney Cox who reviewed the nominations and ranked them on the following criteria:

- Describe how the nominee addresses a critical community need and/or strengthened the City of Tualatin.
- Describe how the nominee's service resulted in significant improvements with measurable outcomes for the City of Tualatin.
- Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems.
- Describe how the nominee's service reflected a dedicated and sustained commitment of time and effort.

RECOMMENDATION:

Staff will discuss their recommendations for the Outstanding Volunteer Selection Committee at the work session.

Attachments: [ADULT Dias](#)
[ADULT Martinez](#)
[GROUP Key Club](#)
[GROUP Teen Library Committee](#)

GROUP Transportation Task Force

LIFETIME Judy

LIFETIME Martinazzi

LIFETIME Wood

SENIOR Abbott

SENIOR Berry

SENIOR Dreyfus

SENIOR Ffeinstein

SENIOR McClure

SENIOR Mickus

SENIOR Siegel

SENIOR Skoglund

YOUTH Hernandez

YOUTH Koessler

YOUTH Santos

2013 City of Tualatin Volunteer Nomination Form

Daniel Dias

NAME of Nominee (or Group)

Put Down Roots in Tualatin

DEPARTMENT where Nominee primarily serves

Jackie Konen

Volunteer Specialist

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. [Click here to enter text.](#)
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. [Click here to enter text.](#)
 3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. [Click here to enter text.](#)
 4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. [Click here to enter text.](#)

Daniel Dias – 2013 Nomination Form

1. Daniel began volunteering at the Tualatin Library in 2011 and has continued through 2013. His service contributed to the efficiency of the library circulation and organization. Not only did Daniel generously give his time and talents to the Library but also involved his young family of 4 and his wife Gayle. Daniel brought his son Rubio and daughter Isabel to several organization projects in the library and eventually the whole family participated together in three Spruce Up the Library events. Daniel has carried on the family tradition of volunteering together by bringing his children to Put Down Roots in Tualatin planting events. Not only has Daniel completed critical work in the library and in green spaces, but also has served as an example to the community by demonstrating the fun and positive benefits of families volunteering together.
2. Daniel's significant improvements include sustained organization of the library assets as well as environmental enhancement to the green spaces in Tualatin. More difficult to measure is the long term benefits to his family and community members that he meets and inspires while he is leading a planting team or a library project. Daniel has some thoughts on the significance that volunteering has had with his family. He has seen his children become confident and comfortable in the library and has observed that they are now excited to be helpful and give back to the community.
3. Daniel has collaborated with the City of Tualatin staff, city volunteers and city partners such as Friends of Trees and Wetlands Conservancy. He brings a positive outlook to every project, cares for the assets of the entity and works closely to ensure that the work standards and outcomes are excellent.
4. Daniel has contributed 111 hours of service to City projects and events. He takes the initiative to schedule himself for a wide variety of projects and always says yes when asked to take on additional responsibilities in the library and with the Put Down Roots in Tualatin program. He recently took on the heavy task of reorganizing the library CD collection which required collaboration with the library volunteer specialist and other volunteers in order to complete the big project in a timely manner. He demonstrated a high level of efficiency, great communication and accuracy.

Daniel completed crew leader training with the Friends of Trees Organization which gives high level skills for leading volunteers at planting projects. His commitment to service with inspire others.

Volunteering is important to Daniel in that he wants to “be an example, benefit the community and help people out.” He has enjoyed getting to know his community by saying yes.

2013 City of Tualatin Volunteer Nomination Form

Gabriel Martinez

Name of Nominee (or Group)

Community Services Department

Department where Nominee primarily serves

Julie Wickman

Supervisor

Nominator name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

I would like to nominate Gabriel Martinez as Outstanding Adult Volunteer for 2012. In March of 2010 Gabriel began officially volunteering weekly with the library's English-Spanish Conversation group. Mr. Martinez continued to assist at other library programs, and to help promote these programs to the Spanish speaking community.

Today Mr. Martinez volunteers weekly with our English as a Second Language program. With his assistance, this program has grown and patrons have a friendly Spanish speaking volunteer when they attend the class each week.

Mr. Martinez has a unique style that combines his bilingual skills with a very personal, helpful attitude that has enabled him to connect with many people in the community, and with very positive results. He accomplishes all of this while working four jobs.

The Tualatin Public Library is fortunate to have such a dedicated individual willing to offer his time and service to the community.

I appreciate your consideration of Mr. Martinez for this honor.

Julie Wickman

2013 City of Tualatin Volunteer Nomination Form

Tualatin High School Key Club

NAME of Nominee (or Group)

[Click here to enter text.](#)

DEPARTMENT where Nominee primarily serves

Jackie Konen

Volunteer Specialist

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. The Tualatin High School Key Club has been critical and influential in the community by participating in a wide variety of activities, projects and events. Their 100+ membership supports the Tualatin Library, environmental enhancement through Put Down Roots in Tualatin, and community events. The club philosophy of creating well-rounded and socially aware people is a message that emanates to the community from Key Club volunteers as they demonstrate that volunteering can be fun, and that anyone can do it!
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. Key Club members have shelved books, planted trees, organized and cleaned community property, and staffed volunteer positions at festivals, sporting events and activities across Tualatin. The level of enthusiasm and positive community interaction they bring to their activities sets the tone for the spirit of the community.
 3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. [Click here to enter text.](#)
 4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Key Club advisor Clara DeFontes summarizes the sustainability of their organization, " The experiences that members have during their high school years will commit

them to continue on volunteering when they leave and go out into the world. To create well-rounded and socially aware people is what we strive for. We volunteer for the City because it is very important to help out in the community that we live in and that provides for us.”

2013 City of Tualatin Volunteer Nomination Form

Teen Library Committee

NAME of Nominee (or Group)

Library

DEPARTMENT where Nominee primarily serves

Aimee Meuchel

Leader of group

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. The Teen Library Committee began in the fall of 2011, after a need was identified to involve more youth in our community and a need to create more library events. 13 teens were selected for the committee that first year and they helped with at least one event each month. Our year runs with the school calendar, so our current group of 14 teens has been meeting since September of 2012. So far during this school year, they have created a Lord of the Rings Film Fest. They are working on a Mo Willems (author) event for Spring Break. They have helped with Dia de los Muertos, Winter Teen Extravaganza, Fairy Tale Ball, and Read. Snack. Craft (a storytime lead by TLC members). Before the year is out they will have had a murder mystery program for teens in the library, a Bad Kitty party for kids, and Summer Reading kick-off events for all ages. Their time, energy, and support are key to making these events and more like them happen. Their input is invaluable for the library and the greater city.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. With TLC, our number of programs have increased, as well as the number of participants. The Teens are great at getting the word out to the high school and middle school about upcoming programs. Since they have helped determine the programs, they are of more interest to the teen audience and this results in more participants. We also offer more diverse programs. More than half of TLC members speak Spanish, and have contributed time and energy to the library's multicultural programs like Dia de los Ninos

and Dia de los Muertos.

3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. The teens have fresh ideas and a strong voice in helping the library with issues surrounding programs, collections, and even the library space. As the library has looked at alternatives for the café space, TLC was asked for their opinions, which were considered along with other stakeholders in our community. For the programs they develop, they are given a budget, timeline, and other real-life constraints. They brainstorm, work together, and figure out how to put on great programs.
4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. TLC members contribute at least 7 hours a month volunteering at the library. Most of the members contribute more than that. We have a TLC member who is also a member of TLAC and another who is a member of YAC, thus removing silos between these groups and bringing greater understanding and participation. Their involvement is key to the library and the greater community.

2013 City of Tualatin Volunteer Nomination Form

Transportation Task Force

NAME of Nominee (or Group)

Community Development

DEPARTMENT where Nominee primarily serves

Transportation System Plan Staff

Staff Liaisons to Group

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. [Click here to enter text.](#)
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. [Click here to enter text.](#)
 3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. [Click here to enter text.](#)
 4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. [Click here to enter text.](#)

Tualatin's Transportation Task Force Outstanding Volunteer Group Nomination

1) Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin.

Throughout 2012, at the direction of the City Council, the City of Tualatin sought to engage the community in unprecedented ways to ultimately improve the way people get around town. Our engineers and planners knew they couldn't solve the City's transportation problems alone. The Tualatin Transportation Task Force was convened to help.

For over a year, the community members of the Transportation Task Force dedicated their time to help Tualatin update its long-term plans for all modes of transportation and participate in a regional study of the Southwest Corridor. The volunteers of the Transportation Task Force became committed and engaged participants in these long-term planning projects, providing the City with valuable, community-based input that will have far reaching effects. In addition, the Transportation Task Force established a new precedent for how planning is conducted in Tualatin – convening a group of residents and business owners from around the city to work together towards a common goal and developing the framework for the future of the city. This is a new way of doing business that has strengthened the City of Tualatin.

2) Describe how the nominee's service resulted in significant improvements with measureable outcomes for our community.

The previous Transportation System Plan (TSP) update was led by technical staff and a consulting firm. This year's TSP update is a community-led effort. The results of this plan can be attributed in great part to the individuals who participated in the process and contributed their time and ideas to improve the transportation system.

The TSP update identified 80 new projects for the City of Tualatin. The plan includes 50 roadway projects, 18 bike and pedestrian projects and 12 transit improvements. Professional estimates indicate that the TSP will result in reduced congestion at 20 of the 30 major intersections in the City.

3) Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems.

The Transportation Task Force was charged with providing meaningful advice and guidance to the Planning Commission and City Council. Decision-making was entirely by consensus; the group had to work together and find common ground in order to move forward. The consensus-based decision making of the Transportation Task Force required that its members - community members, city staff, and neighboring jurisdictions/agencies – work together. Members were encouraged to share information with each other and the community as a whole to better understand each other's needs, and the needs of all of Tualatin.

As part of the process, the Transportation Task Force helped develop and approve a set of goals that were used as evaluation criteria to determine which projects became a part of the TSP update. The goals include:

- Safety
- Vibrant Community
- Equity
- Economy
- Health/Environment
- Ability to be Implemented

This unique approach made sure that all decisions were grounded in an agreed set of values that reflected values of the Transportation Task Force and the community at large.

4) Describe how the nominee’s service reflects a dedicated and sustained commitment of time and effort.

Each Transportation Task Force member dedicated countless hours to help make Tualatin’s transportation system better. With their efforts, hundreds of transportation solutions were generated. They advocated for big ideas such as the extension of SW 124th Avenue, construction of the Tonquin Trail, and expansion of Tualatin-Sherwood Road to five-lanes throughout town. At the same time, they sought to preserve the unique character and livability of Tualatin’s neighborhoods by suggesting better bike and pedestrian connections, new traffic signals, and additional turn lanes at key intersections. They worked through conflicts together and found common areas of agreement.

We thank you for your service to our community. Together, you have made a difference!

- 16** – Transportation Task Force Meetings
- 20** – Transportation Working Group Meetings
- 100** – Hours of Task Force and Working Group meetings
- 209** – Transportation project ideas submitted
- 21** – Tualatin citizens and business representatives making a difference on the Task Force

Member List:

- | | |
|---|---|
| Alan Aplin, TPC | Candice Kelly, Tualatin Tomorrow |
| Bruce Andrus-Hughes, TPARK | Nancy Kraushaar, Citizen |
| Bill Beers, TPC | Lou Odgen, Mayor |
| Monique Beikman, City Councilor | Ray Phelps, Business |
| Charlie Benson, Citizen | Valerie Pratt, TPARK |
| Ryan Boyle, Citizen | Mike Riley, CIO |
| Wade Brooksby, City Councilor | Bethany Wurtz, Tualatin Tomorrow |
| Joelle Davis, City Councilor | Brian Barker, Tualatin Valley Fire & Rescue |
| Cheryl Dorman, Business/Chamber of Commerce | Kelly Betteridge, TriMet |
| Travis Evans, Citizen | Karen Buehrig, Clackamas County |
| Jan Giunta, CIO | Judith Gray, City of Tigard |
| Allen Goodall, Business | Julia Hajduk, City of Sherwood |
| Gail Hardinger, Business | Steve L. Kelley, Washington County |
| Nic Herriges, Citizen | Deena Platman, Metro |
| John Howorth, Citizen | Lidwien Rahman, ODOT |



Staff liaisons

2013 City of Tualatin Volunteer Nomination Form

Del Judy

Name of Nominee (or Group)

Community Services and Administration Departments

Department where Nominee primarily serves

Don Hudson, Paul Hennon, Sherilyn Lombos

Supervisors

Nominator name

Nominator's connection to
Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)



1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin.

Del Judy gives us all energy! There is no one that I know of who at her age has as much energy and positivity than Del. She bounces around like the fairy god mother, smiling, spreading cheer, and advocating for seniors in Tualatin.

Del serves as a board member for Meals on Wheels, representing the Tualatin Pohl Center. She has served on the on-site Pohl Center Advisory Council, advocating for programs and services. She was an instrumental voice in the demand for additional services for seniors in Tualatin, and that the city take over management of the Center to that end.

When a few openings arose on the Tualatin Budget Committee right before meetings were to start two years ago, Del agreed to apply for the committee and jumped right into the sometimes complicated numbers, asked great questions, and has become a valuable member of the committee. She is often seen at Council meetings where information about the Pohl Center or financial updates are presented and it is obvious to those around her that she honestly cares about Tualatin.

2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community.

Del's work advocating for better and increased programming for seniors resulted in the city taking over management of the Pohl Center. She has been a staunch supporter of efforts to have the city more directly involved in touching seniors' lives.

Del's involvement in the budget committee has been impressive; she found areas where she believed there could be improvement, and looked for areas that would allow for increased resources toward senior needs.

3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems.

Del has worked with the Meals on Wheels people very closely to ensure the most service for seniors. She has been active with the Tualatin Tomorrow group, advocating for a bright future for all. She has worked really hard to understand the complex budget structure for the City and is not afraid to ask questions or meet with City staff to better understand how things work, which is much appreciated by staff.

Also, last year, Del facilitated installation of raised vegetable gardens at the Juanita Pohl Center to provide nutritious herbs and vegetables for the daily lunch meal while simultaneously adding

a recreational activity for people who like to garden. Del worked with city staff on the design and obtained donated soil and plants for the garden.

We have not found or heard of anyone who has a negative comment about Del or her thoughts about a variety of different topics related to quality of life with older adults. She is well thought of throughout the Pohl Center by various users and groups.

She sets the bar high for all of us as a solid pillar of work ethic, engaging personality, and solid character as an active older adult in the Tualatin community.

4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort.

In 2009, Del worked with several others and led an effort to create a new mission statement and change the name of the Tualatin/Durham Senior Center to the Juanita Pohl Center to increase use and participation of the programs and services available through the center by attracting aging baby boomers who are now 50 years and older and frequently do not view themselves as "seniors."

Del has chosen to spend her precious time and energy working to make her community better, whether that is through helping to put on a health fair at the Senior Center, or spending hours reading through the city's budget. And she does everything with such a fun, positive attitude and spirit!

2013 City of Tualatin Volunteer Nomination Form

Loyce Martinazzi

NAME of Nominee (or Group)

Community Services

DEPARTMENT where Nominee primarily serves

Paul Hennon, Abigail Elder, Carl Switzer,
Becky Savino

Tualatin Historical Society, Tualatin
Heritage Center, Winona Grange,
Tualatin Public Library, Tualatin Visual
Chronicle

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Loyce Martinazzi has been a dedicated and dependable volunteer for many years. She is associated with the Heritage Center, has been President of the Historical Society; held various leadership positions with the Winona Grange where she has tirelessly worked to breath renewed life into the Grange; and is helping make Tualatin's Centennial birthday a memorable, year-long celebration. Loyce generously gives of her time to do things like work on the Historical Society's on-going displays at the Library, at the Farmer's Market in the summer representing the Grange or the Heritage Center; she recently spent hundreds of hours writing and producing an historical reenactment of Tualatin's incorporation called "You Are There!" where over 100 people attended and was by all accounts a rousing success.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. Loyce's tireless dedication to all things Tualatin have resulted in an historical book about Tualatin, multiple drama's that have been staged regarding Tualatin's history (The Women of Tualatin, Tualatin When Oregon was Incorporated, and You Are There!), all of which were written and produced by Loyce, and that bring Tualatin's colorful history to life. Loyce has served as the President of the Historical Society, giving of her time

and energy to further historical preservation. She has been President of the local Grange; using her talents to bring back to life a struggling organization that now is on its way to thriving. In the past and again this year, Loyce has played a key role in helping the City and Tualatin Historical Society partner on works of art for the Tualatin Visual Chronicle. She helped select and wrote narratives for about 100 historic photographs a few years ago, and this year did the same for a special 10-piece pictorial display of Tualatin Through the Decades that is part of this year's Visual Chronical with a focus on the city's Centennial Celebration.

3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. Loyce has a history of collaborating with organizations and influential people to make things happen that she is passionate about. Whether that is the Chamber of Commerce, the Mask and Mirror group, the City of Tualatin, or the Farmer's Market, Loyce finds resources that are valuable and puts them to use. The Grange would not be where it is today if it had not been for Loyce's dedication. By the sheer force of her personality, she has brought in programming including Irish dance lessons and music festivals, that have helped to re-energize the Grange.
4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Loyce is from the Martinazzi family; a founding family of Tualatin. She cares about the community and uses her time and energy to make it better. She has volunteered literally thousands of hours to fundraising, community organizing, and the general betterment of her world.

2013 City of Tualatin Volunteer Nomination Form

Thea Wood

NAME of Nominee (or Group)

Library

DEPARTMENT where Nominee primarily serves

Margie Bradley

Volunteer Specialist in Library

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Thea has volunteered in the library for more than 16 years. Her hard work and dedication has made it possible for our patrons to find their materials faster because Thea was here every week to get things back on the shelf quickly.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. At first, Thea took on the magazine collection in the old library; not a coveted position by any means. But she did it every week, making sure that new magazines were introduced to the collection and keeping them in order so they could be found easily. For the last few years, Thea has focused on the DVD Collection. Every Sunday Thea comes in and puts every single DVD in proper order and returns any that have been checked out to the correct place on the shelf. Although well used, the DVD area is not a place that attracts people to order and organize – except Thea! This collection would be hopeless without her time and effort.
 3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. In 2009, Thea joined the Tualatin Library Advisory Committee. This group of concerned citizens offers advice to the Library Manager about what and how the library will proceed with a variety of things. Thea's service to this committee confirms her long-term commitment to the library and its continued success.

4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Thea's commitment to the library and its continued success is evident in her long-term service as a library volunteer as well as her position on TLAC. Volunteers like Thea are the cornerstone of the success of the volunteer program in the library. She sets a standard that all staff members admire and respect.

2013 City of Tualatin Volunteer Nomination Form

Greg Abbot

Name of Nominee (or Group)

Community Services Department

Department where Nominee primarily serves

Library Staff

Supervisor

Nominator name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Greg Abbott has been a Check-in volunteer at the library for four years. During that time he has given the library almost 1000 hours of time checking-in returned items, coming in twice per week. Greg has always has a smile and fun story to share.

Greg's service not only makes it possible for us to return things to the shelves faster, it allows paid library staff to work on other, more pressing or professional tasks. Check-in can be a tedious job, but Greg has always tackled it with a good natured attitude, no matter how daunting it can look.

Greg has been a Friends of the Library helper on many occasions, as well. He has assisted with book sales, and with moving books from storage. Greg has also volunteered at Outdoor School for many years. Being a retired teacher, Greg is keenly tuned to the needs of the educational community and his service in the library is testament to that.

Greg was out for an extended period last year battling some health issues. We were very sad to be without him but as soon as his health permitted his return, he was back in the library. We appreciate very much the time, effort and commitment Greg has shown the library, through all sorts of challenges.

2013 City of Tualatin Volunteer Nomination Form

Larita Berry

Name of Nominee (or Group)

Community Services Department

Department where Nominee primarily serves

Margie Bradley & Annie Lewis Supervisor

Nominator name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

I am happy to be able to nominate Larita Berry for the 2013 Outstanding Adult Volunteer Award.

Larita's dedicated volunteer service has helped the Tualatin Public Library continue to provide materials to the community with minimum turn-around time. She has achieved this through many long hours of checking-in, shelving, and special processing of books and media. Her help with the ILL program, through processing books that we borrow from libraries across the country, has brought items that were not locally available to our library users.

Larita has generously given more than 1400 hours of service, to her community, of highest level efficiency and quality. She has shown herself to be especially dependable and always willing to help wherever needed in the library.

Larita often works in the Technical Services area of the library helping with repairs and special processing of new materials. She uses creative solutions to help fix items that have been damaged allowing them to be used again by the public. She is always looking for ways to reuse and recycle materials when possible. A tattered but well-loved item can be put back into use, looking spiffy, after Larita gives it a jacket, label, or page repair.

If you visit the back workroom on a Thursday afternoon you will even find Larita preparing crafts for our family storytimes. She cuts, staples, glues, sticks, stamps and generally works her magic to assure that all the children attending storytime have a fun craft to make.

Larita gives generously of her time in so many areas of the library. Her dedicated volunteering efforts in Circulation, Technical Service and Outreach programs have added up to a whopping 1531 hours, many of them given above and beyond the parameters of the

volunteer position. It is always a treat to work with Larita and we all depend on the quality outcome of her time spent at the library.

Annie Lewis

1. Larita contributes an incredible amount of her time to the library. Her willingness to learn new things and positive outlook makes her an ideal volunteer to assist with a variety of tasks. I can especially rely on Larita to help me with time sensitive tasks. This year Larita has filled the critical need of managing the monthly interlibrary loan statistical report, has filled in during times when other ILL volunteers are absent and has also been a tremendous help with preparation for the crafts during Spanish storytime. Larita is a hard worker and is dedicated to making sure tasks are completed correctly and in a timely manner.
2. Larita's assistance with preparation for Spanish storytime has helped me do more exciting and engaging crafts with the families at Spanish storytime. Her assistance allows me to put more time into planning a quality program which in turn results in a better program for our patrons. Larita's assistance with interlibrary loans has also resulted in more efficient processing times which results in better customer services for interlibrary loan customers. Without Larita's assistance we would not be able to maintain the level of service we currently provide with interlibrary loans. I value her contributions highly.
3. Larita applies her creativity to and resourcefulness to helping me prepare crafts for Spanish storytime. She is conscientious about not wasting supplies and is quick to offer suggestions for ways we can improve a project to make it easier or more fun for the children.
4. Larita has contributed an enormous amount of hours to the library. I am so impressed at her dedication. She consistently shows up for her shift and is always willing to come in when we need extra help. I can depend on Larita to notify me when she is not able to show up and she even makes up her time when she is absent.

2013 City of Tualatin Volunteer Nomination Form

Richard and Barbara Dreyfus

NAME of Nominee (or Group)

Community Services - Library

DEPARTMENT where Nominee primarily serves

Abigail Elder

Nominator Name

Library Manager

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Barbara recognized that Monday nights were a weak spot for the library, as we don't have as many volunteers as we do on other nights. Barbara's volunteer time on Monday means that patrons are able to pick up their holds more quickly and the Tuesday morning staff spend less time recovering from the night before. Richard began volunteering with the library in 2009, and quickly became involved with the Friends of the Tualatin Library. He was instrumental in helping the friends navigate the complicated 501c3 application process, and introduced the group to using Roberts Rules of Order at their meetings. This strong leadership helped make the Friends the strong organization that they are today.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. Mondays are a busy day for check in, especially for courier which brings items from other libraries. It is not unusual to receive over 600 items through the courier on a Monday. In addition, there is always "spillover" from Sundays, which are also busy days. Barbara's energy and dedication ensure that all of the courier items are checked in before we close—if Barbara didn't finish the courier taskets, staff would have to relocate them in the morning to make room for more courier the next day. Barbara's volunteer efforts save us from that redundant work and get us ready for the next day. She helps us to reach our goal of having items checked in and off the patron's library card within 24 hours. This results in

higher customer satisfaction and more efficient service as patrons don't need to call us when they see items on their card that they know they returned. As an active member of the Friends Board, Richard has helped to generate over \$75,000 in donations to Tualatin Library since 2005. These funds have provided countless books for summer readings, high quality programs, needed equipment, staff training and recognition, and other enhancements that fall outside the normal budget cycle.

3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. Barbara is a retired teacher and still works as a substitute. She helps us stay connected with what is happening in schools, and be alert for ways that we can help. Richard was a no-nonsense leader for the Friends—in fact, I think that he contributed the first gavel. His tight agendas and well-run meeting style were exactly what the Friends needed, and they have embraced that organizational style to great success. Richard continues to volunteer at the Friends booksales, which have been a partnership between Haggen Grocery (which hosted the sale for many years) and partners who pick up the unsold books (most recently PCC Libraries gathered them for distribution to inmates at state prisons).
4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Between them, the Dreyfuses have served this library for 12 years!

2013 City of Tualatin Volunteer Nomination Form

Alan Feinstein

NAME of Nominee (or Group)

Library

DEPARTMENT where Nominee primarily serves

Annie Lewis

Interlibrary Loans

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Alan is a dedicated, dependable volunteer who is well versed in many tasks in the library, making him a critical part of our services. Alan assists me with interlibrary loan receiving and returning three days per week. Without his assistance, we would not be able to provide the same level of customer service we do for our patrons. The number of interlibrary loan requests we receive has increased over the past two years and Alan has helped us manage the increasing demand through his volunteer work. Interlibrary loan processing requires that an individual be detail oriented and willing to learn a number of complex procedures. Alan is a perfect fit for the position and has been willing to learn the procedures and adjust to changes as they arise. It would be difficult to find a volunteer as capable as Alan to do this work and we are lucky to have him as a volunteer for the City of Tualatin.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. Alan's work with interlibrary loans has helped us become more efficient at processing interlibrary loans in a timely manner. This results in improved customer service by making sure our patrons receive their interlibrary loan items soon after they arrive. He also helps us maintain positive borrowing relationships with the lending libraries by ensuring items are returned on time. Alan has also assisted me with improving our procedures and is quick to make suggestions for improvements. His commitment to interlibrary loans helps the entire library provide the best services we can to our patrons.

3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. Alan is always willing to help me modify our procedures to make sure we are working as efficiently as possible. This year we made changes to the interlibrary loan processing procedures and he helped me update the procedure documents and even made suggestions for improvements. Alan works closely with all of the staff who process interlibrary loans in a collaborative, supportive manner. He is always respectful and a pleasure to work with.

4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Alan has been a volunteer at the library for 1.5 years and in that time, logged over 400 hours. He consistently shows up for his shift three days per week and is rarely absent. I can depend on Alan to communicate with me when he is unable to serve which helps me plan my work load appropriately. Alan shows much interest in learning new tasks and is always willing to take on projects from the most mundane tasks to more complicated ones. Alan shows a genuine interest in the library and is committed to helping us make it a great place to work and in turn making it a great place for our customers to be.

2013 City of Tualatin Volunteer Nomination Form

Larry McClure

NAME of Nominee (or Group)

Community Services

DEPARTMENT where Nominee primarily serves

Paul Hennon, Carl Switzer, Becky Savino, Abigail Elder

Tualatin Historical Society, Tualatin Heritage Center, Winona Grange, Tualatin Public Library

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Larry McClure has been an integral member of the Historical Society for many years, but has worked for the last seven years as an almost full-time volunteer at the Heritage Center. Larry has worked tirelessly for the last seven years to ensure that the Heritage Center is successful and that the larger Tualatin community has a connection with its history. In 2012 visitation to the Center reached over 9,000 with a stable and balanced budget. Prior to the past seven years, in 2004 and 2005, Larry provided the leadership, organization and advance planning to obtain Council approval and to orchestrate a successful community fundraising campaign to preserve the old Methodist Church building by moving it to the Sweek Pond Natural Area, and then renovating the building into the Tualatin Heritage Center.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. Larry's work at the Heritage Center and with the Historical Society has meant that there is a Heritage Center to go to and be part of. The Heritage Center has gone from an idea to a successful reality due in large part to Larry's focused work, fiscal prudence, marketing sense, and real passion for the history of Tualatin. One small example of a "significant improvement" is a program that the Heritage Center puts on

involving all 3 Tualatin elementary schools – Pioneer Days is for all fourth graders in the Tualatin public schools. It has involved hundreds of students, allowing them to get real-life opportunities to touch and feel history by including a session in a one-room schoolhouse, getting a land-grant, planting a garden, doing laundry on a washboard, and making tin-type.

3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. The Heritage Center would not be possible without partnerships and collaborations, but Larry's genius has taken those partnerships even further than anyone would have imagined. The Heritage Center partners with the Chamber of Commerce, the Ice Age Floods Institute, Mask & Mirror drama productions, the City of Tualatin, neighborhood associations, and more. The Heritage Center is a thriving place because Larry has had a passion for being a community partner and leveraging community resources. Larry has helped find ways to involve the community with such programming as Celtic music concerts once a month at lunch, women of watercolor monthly meetings, a knitting group that has grown from 3 people to over 20, birdwalks, historical interpretives, and even a salsa tasting event.
4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Larry has worked close to full time many weeks and even years, as an unpaid volunteer because he is so passionate about Tualatin's history. Larry has been involved with the Heritage Center for more than 9 years, since the idea of the Heritage Center was conceived, and with the Historical Society and Winona Grange in various leadership positions for years before that. He has been dedicated to ensuring the Heritage Center is self-sustaining financially and has fund-raised, marketed and tirelessly advocated for the same.

2013 City of Tualatin Volunteer Nomination Form

Eleanore Mickus

Name of Nominee (or Group)

Community Services Department

Department where Nominee primarily serves

Margie Bradley

Supervisor

Nominator name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Eleanore has been a volunteer for more than eight years, contributing nearly 1,400 hours during that time. Eleanore has been a revered Holds check-in volunteer, a shelper, and a Holds Retrieval volunteer in the early years of her time with us. For the last 5 or more years she has been an integral part of the Friends of the Tualatin Public Library.

Eleanore has been an active member helping at booksales, stocking and maintaining the On-going Book Sale in the library, and was President of the Friends for two years from 2010-2011. In the years since it began, the Friends have contributed more than \$75,000 to the library from sales of used books and other materials. Eleanore's contribution to this group has added to their impact.

Eleanore began working with the Friends of the library when we were in the old library building. Her quiet, hard working nature made her a behind-the-scenes kind of person, but that didn't change the impact she has had. Eleanore has always been first to raise her hand and offer to help by chairing a committee, or moving book boxes from one location to another. Eleanore worked in Human Resources for most of her working career, so is keenly aware of the importance of "people skills" in the workplace. She has those in spades! She is an easy going, soft-spoken dynamo!

Eleanore recently lost her beloved husband and through the grief and sadness, she has stayed with her volunteer work, keeping herself grounded with her connections to the library. Eleanore is an example to us all for many things, but to continue to

give back to your community and find strength in those connections is primary. Her 1400 hours has done much to strengthen the library.

2013 City of Tualatin Volunteer Nomination Form

Sheldon and Bobbi Siegel

Name of Nominee (or Group)

Community Services Department/Library

Department where Nominee primarily serves

Margie Bradley & Annie Lewis

Volunteer Specialist

Nominator name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)
-

1. Sheldon and Bobbi have been library volunteers for almost 5 years, during which time they have contributed more than 1000 hours cumulatively. They are among a rare group of people who don't want to "promote" out of shelving books in the library. Since getting materials back on the shelves is so critical to good customer service, what they contribute is priceless. Recently, Volunteer Services used a great photo of Sheldon smiling and shelving in some promotional pieces and had a run on men "of a certain age" who wanted to volunteer. It seems that Sheldon not only looked good in the picture, he set an example to others!
2. Bobbi and Sheldon are constant companions who share their love and support for the library by doing whatever job we need done. They are usually among the first to step up and help. Sometimes Bobbi has to miss her shift for her Bridge Club, but she "sends" Sheldon here to work and you can tell he appreciates it.
3. The accumulation of 1000 hours at a volunteer position speaks to the commitment of these gifted and dedicated volunteers. Whether they are here as a couple or as individuals, they make a difference in the level of customer service the library is able to offer to our patrons.

From Annie Lewis:

I have worked with Bobbie and Sheldon Siegel since they began volunteering over four years ago. Since that time, they have consistently dedicated their time weekly in the library. I consider them both "power shelvers" meaning they are efficient and accurate in their work shelving. They are quick to notice when items are out of order and never hesitate to notify staff when there are problems. Bobbie and Sheldon are a delight to work with as well. They both have very positive attitudes and bring a pleasantness with them while they work. I am usually on the reference desk when they are volunteering and I only ever hear them be respectful and courteous to library patrons. Bobbie and Sheldon consistently show up for their shifts and when they are unable to make it, they even make up their time on another day. This is a

reflection of their strong work ethic and dedication to their service. Honestly I keep wondering when they might tire of shelving after doing it for such a long time but I am so happy that as of yet they have not! The City of Tualatin is lucky to have two such dedicated volunteers.

2013 City of Tualatin Volunteer Nomination Form

Dave Skoglund

Name of Nominee (or Group)

Operations Department

Department where Nominee primarily serves

Tom Stieger and Jackie Konen

Supervisors

Nominator name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)
-

1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin.

Dave is a nearly life-long resident of Tualatin and has witnessed the growth of Tualatin over the past 40 plus years. Dave's career has been as an independent landscape contractor that has had some influence on many of Tualatin's tree lined streets and landscaped public spaces.

Dave's career choice also lends itself well to Dave's true passion for the natural environment. Dave has long been a permanent fixture (and Crew Leader) at most, if not all, Put Down Roots in Tualatin events. Aside from regularly attending planned events Dave has **strengthened his commitment** by working with staff in the planning and preparation aspect for upcoming events as well as monitoring the success of recent plantings in his spare time

2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for the community.

Dave's recent commitment to participation in the planning process can be demonstrated by his donated time to the site preparation activities he has participated in. For example, he donated his time to prepare the site *Nyberg Creek @ 8200 SW Tonka Street prior to the November 17, 2012 PDRT event*. This highly visible location was completely cleared of invasive species as well as mowed thoroughly to improve access on planting day. In fact the adjacent local businesses (Bushwackers) were much appreciative of the site cleanup and

plant restoration efforts. Additionally, the area was so well prepared subsequent corporate volunteer events (Fred Meyer spreading woodchips) were easily facilitated.

3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems.

Dave's personality, easy going attitude, and willingness to discuss the intent and purpose of PDRT makes him a valuable alliance to the programs efforts. Dave is very knowledgeable of environmental concerns, restoration efforts, and native plant species selection. I have witnessed Dave discuss various aspects of these matters with literally all types of folks who participate in these event. He shares his knowledge with teens in Key Club, young families participating in community involvement programs, residents with environmental concerns, as well as the collaborative environmental non-profit agency's we work with.

4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort.

I am sure that Dave's recorded hours at PDRT events are at or near the top of the list in recent years. As a business associate of Dave I also know that he is often "keeping an eye" on past planting efforts and "looking out" for viable future planting areas as he lives, works, and plays in and around in Tualatin. I'm certain that many fellow regular participants of PDRT know of, enjoy his fellowship, and would attest to the worthiness of this nomination.

2013 City of Tualatin Volunteer Nomination Form

Joseph Hernandez

NAME of Nominee (or Group)

Library

DEPARTMENT where Nominee primarily serves

Margie Bradley

Volunteer Specialist in the Library

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Joseph has been a Shelves in the library for almost four years. He has consistently given two hours per week since then. He has replaced many books, movies and CD's to their shelves, speeding up access for the next patron.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. As an avid library user, there are few things more frustrating than not finding what you want on the shelf, whether it's a DVD to entertain or a book to engage your imagination, finding it where and when you want it is very important. Joseph helps make that happen every Monday!
 3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. Recently, the library received a grant to help us engage the over 50 age group. One of the programs in that process was to have local teen computer gurus teach computer classes. Joseph was one of the first to sign on. It turns out that he is quite a whiz at this. Joseph worked with the grant-funded staff member to help organize the schedules of his counterparts and establish what they would teach. He has turned into a go-to guy for this group.
 4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Joseph's commitment shows in his on-going attendance to his assignment. He is

consistent in his time here and always sends a very polite apology when he can't come. That is an unusual and delightful show of respect and commitment.

2013 City of Tualatin Volunteer Nomination Form

Bella Koessler

NAME of Nominee (or Group)

Community Services – Youth Advisory Council, Operations – TEAM Tualatin

DEPARTMENT where Nominee primarily serves

Julie Ludemann

YAC advisor

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Since 2008, Bella Koessler has contributed over seven hundred hours of service to the City of Tualatin through her participation in the Tualatin Youth Advisory Council and TEAM Tualatin. Through this service, Bella has strengthened the City in many ways. Bella has helped clean up our parks, planted trees, made presentations to Tualatin City Council, managed a teen Battle of the Bands to coincide with the Crawfish Festival, assisted at various special events such as the Pumpkin Regatta, Tualatin TRYathlon, and Starry Nights and Holiday Lights. Through all of these activities, Bella has remained a steadfast contributor of ideas, positive energy, and a desire to make her community a better place.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. Bella's work has helped to improve events and activities for youth and families in Tualatin, and she has been an important voice for the needs of youth in our community. For example, Bella has been the chair of the TualaFest Battle of the Bands committee for several years. Because of Bella's hard work and dedication, the City of Tualatin is able to provide an exciting way for local teen bands to gain experience playing a live concert, and gives Tualatin youth a fun, safe activity to engage in during the summer months. In addition to her work with TualaFest, Bella also works with other YAC projects such as the Haunted House and a day-long anti-bullying project for Tualatin's 5th graders.
 3. Describe how the nominee collaborated with others, leveraged community resources and/or

employed a unique approach to solving problems. Bella was selected by her peers in the YAC to lead the group as one of the co-chairs. Bella's positive energy, leadership, and ability to communicate and engage all YAC members contributes to the group's cohesiveness. When she graduates this year, Bella will be sorely missed.

4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. With over 700 hours of service since 2008, it is clear that Bella has made a commitment to the City of Tualatin. Her service not only improves our City, but also encourages other young people to become involved. She is truly an asset to our community.

2013 City of Tualatin Volunteer Nomination Form

Janiel Santos

NAME of Nominee (or Group)

Library

DEPARTMENT where Nominee primarily serves

Aimee Meuchel

TLC administrator

Nominator Name

Nominator's connection to Nominee

Select ONE Award Category that best describes your nominee:

- Outstanding Youth Volunteer (age 18 or younger)
- Outstanding Adult Volunteer (age 19-54)
- Outstanding Senior Volunteer (age 55+)
- Outstanding Volunteer Group
- Outstanding Lifetime Volunteer Achievement (at least 10 years of service)

Submit completed nomination packets to Victoria Eggleston, Volunteer Coordinator on or before **Friday, March 1, 2013, 4:00 pm.**

INSTRUCTIONS - Complete nomination packets must include:

- Nomination Form** (This page)
- Narrative:** In no more than two (2) single-sided 8.5"x 11" pages (single-spaced, 11 point type), address ALL four (4) of the following criteria about the nominee.
 1. Describe how the nominee addressed a critical community need and/or strengthened the City of Tualatin. Janiel is a teen who cares deeply about her community and the library. She has been a library volunteer for over 2 years and contributed over 200 hours. As a TLC member, she donates her graphic arts skills and creates awesome posters and flyers to promote our programs. She also serves as the teen member of TLAC and gives voice to this demographic. Janiel was a key member in developing the library's Dia de los Muertos program which celebrated its second year in 2012.
 2. Describe how the nominee's service resulted in significant improvements with measurable outcomes for our community. Janiel represents the teen and Latino communities of Tualatin. She is a gracious volunteer and is eager to help out where she can. She led the Dia de los Muertos project both years and her enthusiasm carries this project. She convinced her younger brother Isaac to start volunteering at the library and he is now a member of Teen Library Committee as well. She also volunteers for our Spanish Storytime each week and is great with the kids and the families that join us.
 3. Describe how the nominee collaborated with others, leveraged community resources and/or employed a unique approach to solving problems. Janiel has worked hard to get the Latino community involved and represented teens well. Her voice is often the voice of reason during disputes and her peers listen to her opinions. She is a leader for TLC and in the library.

4. Describe how the nominee's service reflects a dedicated and sustained commitment of time and effort. Janiel has been volunteering for over two years at the library and has donated over 200 hours of her time. She serves on two committees and gives selflessly when asked for more. She is a great teen representative.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Sara Singer, Deputy City Manager

DATE: 03/25/2013

SUBJECT: Council Building Discussion

ISSUE BEFORE THE COUNCIL:

The City Council Building located at 18880 SW Martinazzi Avenue is the current location for the Council Chambers, Municipal Court and the City's Finance Department offices. Due to a pending application for the Nyberg Rivers development located along Nyberg Road and Martinazzi Avenue (the former K-Mart site), the City expects there will be an impact on the existing Council Building. In addition, there are other factors which must be considered regarding the future of this building, including: existing citywide space constraints, accessibility issues with the existing building, service and space issues, and an opportunity to revisit a concept which has been introduced at different times over the years. This presentation will provide an outline for analyzing the City's options for this site, the process and steps which would be required for developing or renovating space, and for completing a financial analysis to determine the impacts of this project on the City's budget.

DISCUSSION:

Background

CenterCal Properties will hold a Neighborhood Developer meeting on March 20, 2013 to gather input from neighbors on their conceptual design for the Nyberg Rivers Project (see Attachment A). This is one of the driving factors for tonight's discussion about the existing Council Building. Their conceptual design shows the construction of Seneca Street through the existing building as required by the City's Transportation System Plan (TSP). The TSP included this project to improve circulation and safety and to provide better access to the site and the adjacent sites. Pending CenterCal's official application submittal, the City is preparing to address the issue of the need for office space to continue service delivery. This discussion is not entirely new, and the future of the Council Building has been discussed at different times over the years. Specifically, the Council Building relocation is discussed in the Central Urban Renewal District (CURD) Plan. Other driving factors of this discussion include:

1. The space constraints in existing City facilities. Currently, the Administration Department

leases office space in the Seneca Building. The lease for the Seneca Building offices is set to expire in August 2013.

2. The accessibility issues with the current Council Building. The existing Council Building has service limitations for the public and does not meet the requirements for an elevator to access the second floor as set forth in the Americans with Disabilities Act (ADA). The building currently meets building codes as long as all public services are accessible from the first floor. However, any major renovation of this facility would trigger the requirements for major improvements and upgrades to bring the facility into compliance with current building codes and ADA requirements.
3. Other service and space issues. In 2010, a brief analysis was completed to determine the space needed for current service delivery, and options for a renovation of the current Council Building were examined by staff.

The development of the Nyberg Rivers project in conjunction with these other driving factors has made this issue timely to consider the completion of a feasibility analysis.

Options

There are many options which could be considered for the future of this building. Some of these options could include:

1. Move the Council Chambers, Municipal Court, and Staff into existing spaces. Past Council discussions have included the possibility of moving the Council Chambers and Municipal Court to the Police Department Training Room or Library Community Room. When the Library was being remodeled in 2006, this option was analyzed and it was determined at the time it would not be feasible. However, this analysis did not account for the impact of Municipal Court, as this City service was added in 2009. The City offices could be remodeled to account for the space for Finance Department staff, however, this would still require the City to continue leasing space in the Seneca Building for the Administration Department.
2. Lease additional space for Council Chambers, Municipal Court and staff. There are possible building locations identified on the Commons or at Highway 99 W & SW 124th. Additional analysis would be required to examine space needs, service impacts and budget implications.
3. Construct an addition to an existing facility. There are existing City facilities which could be analyzed to determine if it would be feasible to construct an addition. These facilities include the City Offices or the Police Department.
4. Use the existing site to replace the building. The existing site provides synergy among the other civic buildings. In addition to replacing the existing building, a small addition could also be included to allow for the City Administration offices to move out of the leased space.

Feasibility Study

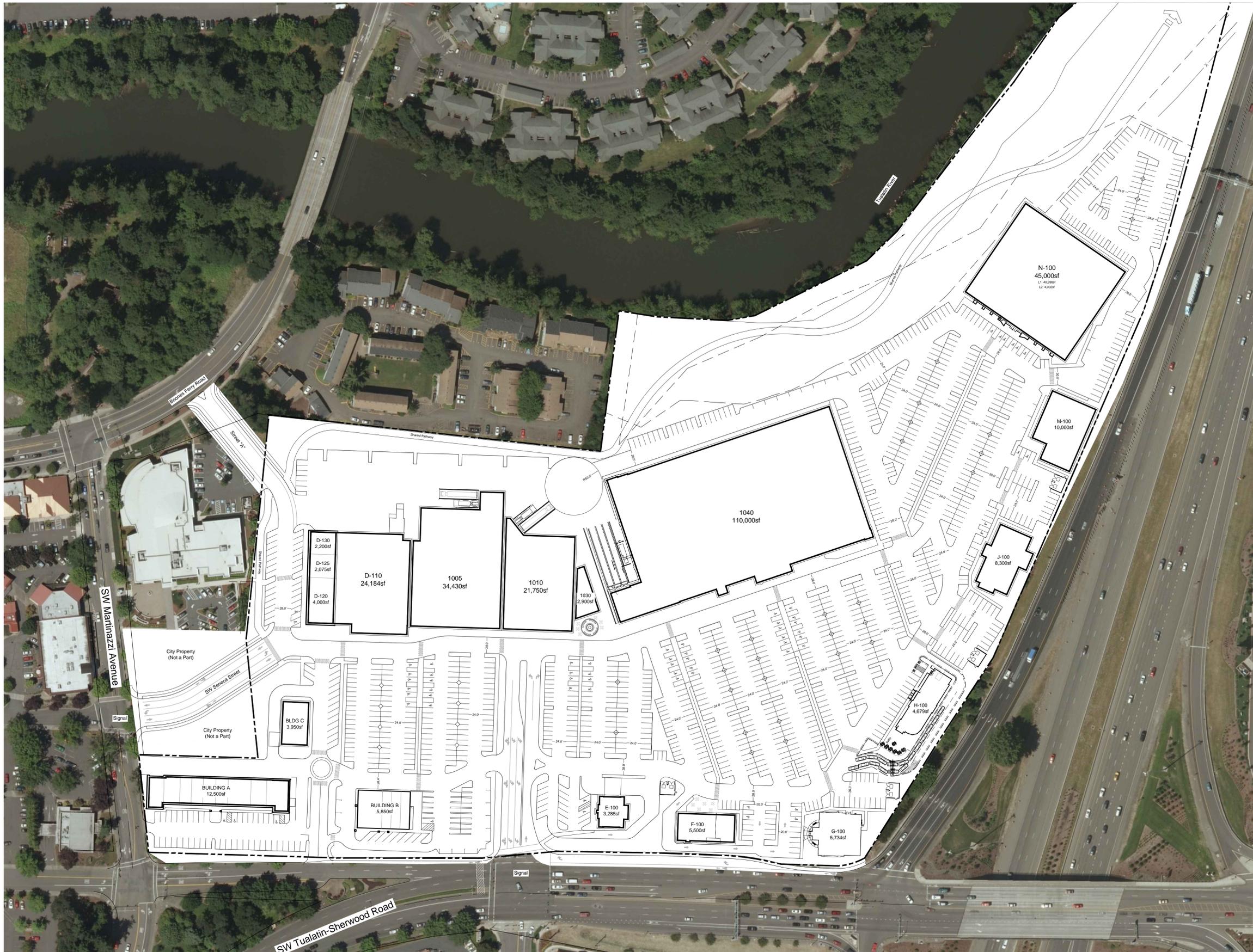
These options and others could be examined further in a feasibility analysis which would consider space requirements, service impacts, parking requirements and overall budget implications. In addition, a feasibility analysis would also examine the process and steps required to gather public input, develop a concept plan and proposal, temporarily relocate services, consider the phasing of the project and determine other critical procedural steps.

Finally, the feasibility analysis would analyze the financial implications of each option considered. The study would determine what the City could afford using available funding sources, and it would investigate other possible financing tools and revenue sources available.

RECOMMENDATION:

Staff respectfully requests City Council direction on moving forward with a feasibility study, process development and a financial analysis for the Council Building site.

Attachments: Attachment A: Nyberg Rivers Concept Plan
 Council Building PowerPoint Presentation

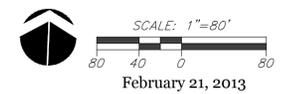


PROJECT SUMMARY:

SITE AREA	
SITE GROSS AREA:	31.91 ACRES
CONSERVATION AREA:	6.00 ACRES
SITE NET AREA:	25.91 ACRES
REQUIRED LANDSCAPE AREA:	15% / 4.78 ACRES
LANDSCAPE AREA PROPOSED:	TBD
FLOOR AREA RATIO:	0.22
1005 RETAIL	34,430 SF
1010 RETAIL	21,750 SF
1030 RETAIL	2,900 SF
1040 RETAIL	110,000 SF
BLDG A	12,500 SF
BLDG B	5,850 SF
BLDG C	3,950 SF
BLDG D	32,459 SF
PAD E	3,285 SF
PAD F	5,500 SF
G-100 RESTAURANT	5,734 SF
H-100 RESTAURANT	4,679 SF
J-100 RESTAURANT	8,300 SF
M-100 PAD	10,000 SF
N-100 RETAIL/OFFICE	45,000 SF
TOTAL:	306,337 SF

PARKING RATIO/USE	APPROX. PARKING REQ.
TOTAL PROVIDED STALLS:	1297 stalls
PARKING RATIO:	4.23 / 1,000 SF

- Notes:
- 1) Project area does NOT include the resulting land areas from the new Seneca Street extension and relocation of the City building,
 - 2) Site Statistics provided by Client (CenterCal)
 - 3) Required Landscaping based on Gross Site Area



Cardno
 Shaping the Future
 PORTLAND
 5415 SW WESTGATE DR, STE 100, PORTLAND, OR 97221
 TEL: (503) 419-2500 FAX: (503) 419-2600
 www.cardno.com

Nyberg Rivers

Concept Plan - 19U8.b

Tualatin, Oregon

Council Building Discussion

City Council
Work Session
March 25, 2013



Overview

- What's driving this discussion
- Potential Options
- Next Steps
- Council Discussion and Direction



What's Driving This Discussion?

- A pending application submittal for the Nyberg Rivers project
- Accessibility issues with the current building
- Service and space issues
- Citywide space constraints
- Opportunity to revisit a concept which has been introduced at different times over the years

Potential Options

- Move Council Chambers, Court and Staff into existing spaces
- Lease additional space for Council Chambers, Court and Staff
- Add on to an existing facility
- Replace the building on the existing site

Next Steps

- Complete a feasibility study
- Determine the process and steps
- Conduct financial analysis

Discussion & Questions